

MISSION STATEMENT

The mission of the Housing and Community Development Division is to provide Community Development Block Grant (CDBG) and HOME Program funding to municipalities and other subrecipients not eligible for direct United States Department of Housing and Urban Development (HUD) funding so they can develop viable communities and to primarily benefit low and moderate income people.

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE REGULAR MEETING JANUARY 31, 2018

DRAFT MINUTES

MEMBER OR ALTERNATE

REPRESENTING

*****PRESENT*****

Jeanine Guy	Buckeye
Lana Mook	El Mirage
Chris Riggs	Gila Bend
Brannon Hampton	Goodyear
Ricardo Vital	Guadalupe
John Carnero	Tolleson
Rui Pereira	Wickenburg
Margaret Chittenden	Youngtown
Jacki Taylor	District 1
Bill McAllister	District 2
Marshall Hunt	District 2
Sam Crump	District 3
Tony Gutowski	District 3
Ed Kientz	District 4
Ira McCullough	District 4

*****ABSENT*****

Martin Quezada	District 5
John Gomez	District 5

PUBLIC PRESENT

Autumn Grooms	Donna Gutowski	Steve Capobres
Tessa Wessel	Lt. Brice	Robert Busick
Jeanne Blackman	Jeff Kulaga	Dawn Bogart
Richard Wallace	Jorge Gastelum	Alex Lestinsky
Kathy Valenzuela	Joe Sanchez	Jessica Perry
Summer Villegas	Kelly Watson	Tim Swan
Dave Nigh	Andrea Marquez	Noel Schaus
Michael LeVault		

STAFF PRESENT

Rachel Milne
Carl Morgan

PUBLIC HEARING

Assistant Director Rachel Milne introduced the public hearing on the County's Annual Plan. The Plan includes the County's 2018-19 Community Development Block Grant, HOME Investment Partnership, and Emergency Solutions Grant programs. Chairperson Rui Pereira opened the public hearing at approximately 6:35 PM. There were no comments from the public or from CDAC members. Chairperson Pereira closed the hearing.

1. CALL TO ORDER

Chairperson Rui Pereira called the meeting to order at approximately 6:35 PM.

2. ROLL CALL AND ESTABLISHMENT OF QUORUM

Carl Morgan took roll call. 15 members were present including 2 members attending by phone. A quorum was established.

3. MINUTES OF JANUARY 10, 2018 MEETING

Brannon Hampton made a motion with a second by Lana Mook to approve the January 10, 2018 meeting minutes. The motion passed unanimously by voice vote.

4. PRESENTATIONS – FY 2018 – 19 CDBG FUNDING APPLICATIONS:

A few housekeeping notes were provided. Presenters had 5 minutes to summarize their applications, followed by approximately 5 minutes for questions from and discussion with the CDAC. The Chairperson has discretion to provide additional time for discussion. Applicants were free to leave after their application has been presented. Staff provided validation for parking when presenters are ready to leave.

Catholic Charities Community Services- Emergency Host Home, \$330,000: Steve Capobres with Catholic Charities and Dawn Bogart with Homeless Youth Connection presented this application. Catholic Charities is requesting funds to find a property, preferably in Goodyear. Homeless Youth Connection, HYC will use the home to provide housing for homeless youth. HYC works with 60 high schools in the Phoenix area, using a host family model to provide housing for homeless youth. The schools identify the homeless youth. HYC assists the children at the school. 60 homeless youth were assisted last year using this model.

Unfortunately, host families aren't always available. Within the past 2 weeks HYC didn't have host families available for 9 children they assisted. Once in service, this home is expected to assist up to 6 – 8 kids at a time. The kids would stay up to 30 days and then be placed with a host family. The program is expected to assist 60 kids per year.

Last year HYC housed 44 kids. 20 were high school seniors. 13 of them have graduated from high school. 11 of them have gone on to college. The others are still in school. None of the kids dropped out of school. HYC works to meet all the needs of the kids they serve including medical care.

HYC's office is in Avondale and has a good partnership with the City of Goodyear. HYC would like the house to be close to their office for a better hands on management of the program. The application includes a 5 year budget for operation of the program. HYC also receives \$150,000 in in-kind support for medical care annually.

Catholic Charities is committed to providing the home to HYC for the homeless youth program for as long as HYC provides services for homeless youth.

City of El Mirage- Sidewalk Retrofit, \$400,000: There is a correction to the application. The correct numbers for question 9 a are: 0-80%: 1,535, Over 80%: 160, Total: 1,695. For 9b: 51-80%: 1,535, Over 80%: 160, Total: 1,695.

Autumn Grooms and Jorge Gastelum presented this application. Sidewalks and sidewalk ramps throughout the City aren't up to the current standards. The request is to replace at least 70 existing ADA ramps throughout the City. The City has received several complaints about the existing ramps and pavement. Facilities in the area include Gentry Park, County Health Center, Senior Center, an elementary school, and the post office. The school district has eliminated some bus stops, increasing pedestrian traffic. If the cost per ramp is low enough and the project is fully funded, the City will do more than 70 ramps.

Town of Gila Bend- Papago Street Reconstruction, \$542,223: Kathy Valenzuela and Dick Wallace presented this application. This project is to reconstruct Papago St, the main street used by local residents. The post office, Library, Community Center, and Fire Department are all located on Papago. There is no rural mail delivery, so residents need to go to the post office to pick up their mail. The existing street pavement is reaching the end of its useful life. The Town has funds for maintenance, but needs grant funds to cover the cost to reconstruct a street.

Town of Guadalupe- Pavement Replacement Phase VI, \$568,780: Jeff Kulaga presented this request to reconstruct four residential streets replacing 16,000 sq. yds of asphalt. The streets are about 1,200' long, are completely residential, and have about 160 vehicles per day. This is the same funding request from last year that wasn't funded. Guadalupe has assessed the condition of all the streets and now has a street maintenance plan in place. The project budget includes \$6,400 for waived fees. The current project was just completed on time and under budget. The Town receives HURF funding that mostly covers maintenance.

Rebuilding Together Valley of the Sun- Safe at Home Program, \$25,000: Kelly Watson presented the Rebuilding request. Rebuilding's goal is to help seniors age in place. Rebuilding is active throughout the metro area, serving 500 clients a year. The average client is 66 years old and has an annual income of \$18,000. Rebuilding's assessment of each home looks at fire safety, trip hazards, pests, hot water heaters, etc. Services are provided using volunteer labor, at no charge to the client. The volunteers are trained but not certified.

City of Tolleson- Owner Occupied Housing Rehabilitation, \$325,000: Noel Schaus presented Tolleson's request to rehabilitate 5 owner occupied, single family homes. The City has a Redevelopment Area. A 2014 housing condition study identified 916 homes that need major structural repairs. One third of them are pre-1950 homes. The City started an emergency repair program to help with plumbing, water, sewer, A/C, evaporative cooling, and other repairs. The proposed rehab program will repair / replace windows, doors, electrical, plumbing, roofing and other repairs. The maximum investment would be \$65,000 per home and would be secured with a no interest lien. Clients are referred through the CAP Office, Senior Center, and meals on wheels. The City currently has 22 people on the waiting list for their emergency repair program. If funded, the rehab program could operate for several years. The City is contributing \$89,000 to the program.

Town of Wickenburg- Wickenburg Alleyway Project, \$100,000: Dave Nigh presented the request to pave four existing alleys in the older, original townsite area. The area has a high number of second units that have alley access. The existing alleys are dirt and deteriorate when it rains. The Town's heavy trucks and the alleys are both damaged with this occurs. The Town will contribute \$25,000 for the project. The paved alleys are expected to last 10 years and will improve drainage in the immediate area.

Town of Youngtown- Sidewalk Improvement Phase II, \$500,000. Mayor Michael LeVault and Lt. Brice with the County Sheriff's Office presented the request to install new sidewalks throughout the northern part of the Town. Youngtown is less than 2 sq. miles and was created as an age restricted community in 1954. There is a large populations of seniors, 40% of them are disabled. The project is a public safety project. The handout includes additional photos for this 2nd phase to construct 40,000 linear feet of sidewalks. The Town will contribute \$50,000 in cash and in in-kind funds for Phase II the new sidewalks. The owners where the sidewalks are located are not asked to contribute to the project.

5. DISCUSSION OF FEBRUARY 7 CDAC MEETING

Paper copies of the scoring sheets were distributed to the CDAC. The sheets include the staff scoring for past performance and recently awarded funding. Carl Morgan reminded the Committee that their scores for the applications are due to the County by 5 PM, Tuesday, February 6, 2018. When members arrive for the meeting on February 7th, the average scores for all the applications will be projected on the screen. Members will be asked to develop funding recommendations based on the average scores.

6. STAFF ANNOUNCEMENTS

An Activity Status Report, dated 1/31/18 was distributed to the CDAC. The report shows the current amount spent, balance available, and a brief narrative of the status of each currently funded CDBG project.

The next CDAC meeting will be on Wednesday, February 7, 2018.

7. CALL TO THE PUBLIC

There were no comments from the public.

8. ADJOURNMENT

Having no further business before the Committee, the meeting was adjourned at approximately 7:50 PM.